

Volunteer Fire Fighters Association

"The Voice of Volunteer Firefighters in NSW"

PO Box 123, Clarence Town NSW 2321



**MINUTES OF VFFA ANNUAL GENERAL MEETING 2019
HELD ON
SATURDAY 10 AUGUST 2019
THE PARKVIEW HOTEL
281 SUMMER STREET ORANGE NSW**

Meeting commenced 1015 hours.

Attendees as per the attendance list.

1. **Welcome by chairman** President Mr Mick Holton welcomed all present and thank them for taking the time to attend the meeting. This year we are trialling a telephone dial in system where members can dial in and be able to listen and comment during the meeting. Current members online are Neil Crawley, Graeme Jay, Rod Young,

2. **Apologies:** Tim Cathles, Peter Cannon, Jeanette Holton, Rob Webb, Peter Cathles, Tim Cathles, Don McKilop, Phil Donato, Tony Ellis, Michael Scholz, Andrew Scholz, Leanne Vale, Andrew Vale, Peter Cameron, Amy Williamson, Peter Morrison, Don Tarlington, Elaine Robinson.

Moved J. Russell

Second A. Scholz

Carried

3. **Previous minutes of 2018 AGM:** The president read through the minutes of the 2018 AGM discussing major points throughout the minutes.

Brian Williams moved that the minutes of the 2018 AGM were a true and accurate copy of the meeting. Second John Peters

Carried

4. **Business arising:**

- John Peters – Upper house enquiry - has anything come out of the enquiry?

Mick Holton. Short answer – No. It has been tabled which is now evidence of the bad behaviour in the NSWRFSS.

John Peters. Pressure needs to be applied by the volunteers on this issue otherwise it will fall away and die. Is the VFFA going to push harder and apply constant pressure on the politicians to follow up on the recommendations?

Mick Holton – agreed to the John questions and some politicians are taking up the push in Parliament on this matter and challenge David Elliot on this issue.

5. **Correspondence: IN.**

- Emails
- Donation from Naradhan RFB \$25.00

Volunteers for community and the environment

- Anonymous letter in regard to wastage of funding of vacant RFS buildings. Read out to meeting by Mick Holton.
- Rod Young spoke on the debrief after the Wombalong Fire where the Commissioner NSW RFS attended and spoke to the meeting stating that Coonabarabran needed a bigger Fire Control Centre as the current FCC was not big enough for the staff and media during the fire campaign. \$3.6M later the new control centre was built which is truly excessive size for the personnel that operates out of the building. There has been no action on fire access and fire trail as the person in charge has moved to Tamworth. It has now been over 6 years since the fire and no action on the fire trails but a brand-new fire control centre.

Mick Holton replied with the issues he has had in his area.

Brian Williams replied on the problems in his area.

Further discussion ensued around the meeting.

Jon Russel informed the meeting of the work put into fire trails around his area and now they are overgrown and inaccessible.

The focus of funding is not being spent on reducing the impact of fires on the environment but on more and more buildings so more media can be kept comfortable.

Motion: John Peters moved – “That this issue of wasted funding be pushed as an agenda item to the politicians and that Rod Young’s story be put out there”.

Seconded – Brian Williams

Carried

Rod Young requested to get some notes together and photo’s of the new FCC to be used in a letter to the politicians and a report be drafted for the VFFA and an item for the next magazine.

- Reply from The Hon David Clarke MLC regarding the Bega Valley Fire.
- Rural Fire Brigades Association QLD – magazine.

Out.

- Emails
- Fair Trading NSW – Lodgement of Financial Affairs and Charitable Fundraising Application.
- Thank you letter to Naradhan RFB donation.
- Jon Russell – Oliver Maruda solicitors

Greg Godde moved that the correspondence be accepted.

Second M. Holton

Carried

6. **Financial Report:** The president presented the financial report for the 2018/2019 financial year on behalf of the treasurer detailing the income and expenditure details. All accounts have been audited for the past 12 months. This report represents a true and fair view of the VFFA financial performance and position.

M. Holton moved that the financial report for the 2017/2018 financial year be accepted. Second J. Russell **Carried**

7. **Payment of Honorariums:** Mick Holton spoke on the current honorariums for 2018. It is in the opinion of the president that the work conducted by the secretary is not consistent with the amount of time and effort put in. Some discussion on the matter ensued.

Motion: Mick Holton moved – “That the position of Secretary honorarium be raised from \$500.00 to \$1000.00 pa.”

Seconded – Brian Williams **Carried**

Brian Williams spoke on the Presidents position and his workload.

Motion: Brian Williams moved – “That the position of Presidents honorarium be raised from \$1000.00 to \$1500.00 pa.”

Seconded – John Peters **Carried**

Motion: John Peters moved “That the changes to the honorariums be effective immediately retrospectively to incorporate the 2018-19 financial year.”

Seconded – John Burton **Carried**

President/Chairman \$1500.00

Treasurer \$500.00

Secretary \$1000.00

Web manger \$1,000.00

Media Officer \$1,000.00

Brian spoke on the work the executive and volunteers conduct at community events such as field days. It cannot be expected that members should pay these work-related expenses whilst conducting VFFA public relations work.

Motion: Brian Williams moved “That up to \$100.00 per day per person (as authorised by VFFA Executive) as a discretionary allowance whilst attending community / special events under the banner of VFFA promotional events. A procedure to be put in place for members to access.”

Graeme Jay spoke for the motion.

Seconded – Mick Holton **Carried**

Other expenses such as fuel / accommodation will be accessed as other expenses as is currently the case.

Election of Office Bearers: The President Mr Mick Holton invited Mr Robert Brown to take the chair and conduct the election of office bearers.

President – Mick Holton nominated by Brian Williams - 2nd Greg Godde
Accepted Duly elected.
Senior Vice President – Brian Williams nominated by Jon Russell - 2nd Greg Godde
Accepted Duly elected
Vice President – No nominations received – position to remain vacant.
Treasurer – Jeanette Holton nominated by John Peters - 2nd Brian Williams
Accepted Duly elected
Secretary - Greg Godde nominated by Mick Holton - 2nd Jon Russell
Accepted Duly elected
Media Officer - Jon Russell nominated by Greg Godde - 2nd Jon Peters
Accepted Duly elected
There be no objections to the nominated positions all nominated persons were accepted to their role of office bearers.

Mr Robert Brown was thanked for his assistance, Mick Holton resumed the chair and thank everyone for their support as their President over the last 12 months.

8. Item without notice:

- Plaque of appreciation – a VFFA plaque was presented to Mr Robert Brown by the President Mick Holton in appreciation for his support and work with the VFFA.
Robert Brown replied acknowledgment the appreciation of his assistance.
- Graeme Jay to remain on the Executive but not in an elected position.

9. General Meeting / Executive meeting 2020.

As agreed in previous meetings that locations for future meeting could be at any location without notice.

10. Next AGM Sat 8th August 2020. Location to be advised.

11. There being no further business meeting closed at 1145 hours.

Greg Godde
Secretary
VFFA

Mick Holton
Chairman / President
VFFA

September 27, 2019

Treasurers Report

Bank Accounts

VFFA Business Account	\$8246
Electoral Fund	\$50
Debit card x 3	\$41.19
Total	\$8337.89

Revenue

Magazine	\$20000
Donations	\$996.47
Merchandise	\$206

Notable Expenses

Travel Expenses \$2898.26

\$1843.02 – Expenses for last years AGM, \$547.83 Mick Holton went to Sydney to help a Volunteer in a court matter, \$271.33 expenses for the Cottage Point meeting in May

Accounting Fees

\$220 was for Boyce Chartered Accountants who audited the Electoral account.

Donations \$2725.21

Mick Holton's campaign for a seat in the March State Election.

Honorariums

It is my belief that the Secretary's Honorarium should be increased in line with the President and Media Officer. (\$1000)

Kind Regards

Jeanette Holton
VFFA Treasurer
Volunteer Fire Fighters Association

VOLUNTEER FIRE FIGHTERS ASSOCIATION.

I HAVE CHECKED ALL DEBIT & CREDIT ENTRIES
TO ACCOUNT NUMBER 4336 8199 3333 9172
AND ACCOUNT NUMBER 79 128 1282.

ALL TRANSFERS AND INVOICES AGREE
WITH ENTRIES.

I AM AWARE & NOTE THAT A REFUND
FROM SHOOTERS FISHERS AND FARMERS ASSN
HAS BEEN CARRIED FORWARD TO SUB 2010


WENDY SQUIRE

ACCOUNT: 4336 8199 3333 9172
Bal. B/Fwd: - 806.24
Plus Receipts 9050.00
9856.24
less Payments 9815.08
BALANCE AS PER \$41.19 1
STATEMENT 30.6.19

ACCOUNT: 79 128 1282
Bal. B/Fwd: - 6059.40
Plus Receipts 21402.47
27461.87
less Payments 19215.17
BALANCE AS PER \$8246.70 1
STATEMENT 30.6.19

Balance Sheet

Volunteer Fire Fighters Association

As of Jun 30, 2019

ACCOUNTS	Jun 30, 2019
Assets	
Cash and Bank	
Debit Card Admin	A\$41.19
Electoral Fund	A\$50.00
VFFA Business Account	A\$8,246.70
Total Cash and Bank	A\$8,337.89
Other Current Assets	
Accounts Receivable	A\$125.00
Total Other Current Assets	A\$125.00
Long-term Assets	
Total Long-term Assets	A\$0.00
Total Assets	A\$8,462.89
Liabilities	
Current Liabilities	
Total Current Liabilities	A\$0.00
Long-term Liabilities	
Total Long-term Liabilities	A\$0.00
Total Liabilities	A\$0.00

Profit and Loss

Volunteer Fire Fighters Association

Date Range: Jul 01, 2018 to Jun 30, 2019

ACCOUNTS	Jul 01, 2018 to Jun 30, 2019
Income	
Account Transfers	A\$7,147.24
Donations	A\$996.47
Magazine	A\$20,000.00
Sales Merchandise	A\$206.00
Total Income	A\$28,349.71
Total Cost of Goods Sold	A\$0.00
Gross Profit	A\$28,349.71
As a percentage of Total Income	100.00%
Operating Expenses	
Account Transfers	A\$7,147.24
Accounting Fees	A\$220.00
Advertising & Promotion	A\$209.63
Bank Service Charges	A\$14.69
Computer – Software	A\$789.48
Donations	A\$2,725.21
Field Days	A\$1,851.30
Honorarium	A\$4,000.00
Insurance	A\$1,923.43